



The Japanese School of Melbourne

Respect for School Staff Policy

If you need help to understand this policy, please contact school office on 03 9528 1978.

Purpose

To ensure that members of our community understand The Japanese School of Melbourne (JSM)'s expectations for appropriate interactions with school staff.

Policy

Staff at JSM, including teachers, education support staff, office staff, Caretaker, Assistant Principal and Principal are committed to providing a supportive learning environment for all our students. Our staff take their work very seriously and feel privileged to be able to play an important role in each child's education.

All staff at JSM have a right to a safe and supportive work environment.

JSM expects that all parents/carers and visitors to our school behave in an appropriate and respectful manner to school staff at all times.

There will be zero tolerance of any aggression, intimidation, threats or harassment of school staff, by any means (e.g. in person, by phone, by email, on social media etc). These behaviours may lead to exclusion from school grounds and school activities.

The principal may report aggressive, intimidating, threatening or otherwise inappropriate conduct to Victoria Police. School may also take legal or other appropriate action against community members or parents/carers who pose a threat to the safety and wellbeing of school staff.

We are committed to ensuring that staff, parents/carers and students are able to work together in an appropriate and respectful way.

Approval

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| Created date | November 2024 |
| Consultation | Staff, School board |
| Endorsed by | School Board |
| Endorsed on | November 2024 |
| Next review date | November 2026 |

This policy was drafted in English, and translated into Japanese for reference purposes only. In the case of a difference in interpretation the English version will prevail.